

WELCOME TO HR FORUM

MARCH 9TH, 2011.

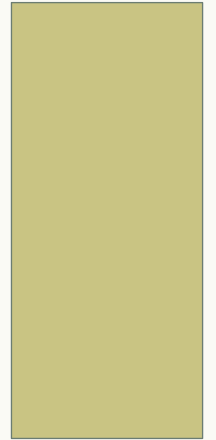


INTRODUCTION: CONNIE DEUTSCH

- Deborah Sharp, LCSW
 - Clinical Social Worker/EAP Counselor

STAFF SERVICE AWARDS

KELLY LOMASNEY
ASSISTANT DIRECTOR
HUMAN RESOURCE SERVICE CENTER



CERTIFICATES & PINS

- After HR Forum, please pick-up your department's 10-25 year certificates and pins in the NOA 2nd floor lobby
- Today only, FS-PMCS is available to take the certificates for framing, if you have a Service Request Form (SR-10) with the account number and signature of authorized person
- 30-45 year certificates and pins will be presented at The President's Staff Awards ceremony in May

THE PRESIDENT'S STAFF AWARDS



THE PRESIDENT'S STAFF AWARDS

- Please update your calendar's with the new date for the ceremony
 - Friday, May 13, 2011
 - 2:00 – 4:00 p.m.
 - Texas Union Ballroom

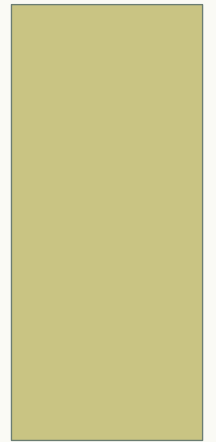
DR. HARKINS, DR. LATOYA HILL, &
CHRISTA LOPEZ

OFFICE OF CAMPUS SAFETY & SECURITY



KIRSHA DEL PINO

INTERIM ASSISTANT DIRECTOR



INTRODUCTION

- Amanda Burris, CRP,
Vice President, Business Development, *GMS*
- Gina Grigsby
Relocation Coach, *GMS*



University of Texas

Statistics

2010 – 51 Initiations
2010 Response Rate - 50%
2010 Satisfaction – 98%

2009 – 114 Initiations
2009 Response Rate - 36%
2009 Satisfaction – 100%

University of Texas

Pre – Decision/Interview Support

- Area tours

- Relocation Estimates

- City/School Reports

Post –Hire Support

- Home Sale and Home Purchase

- Moving of Household Goods

- Moving of Labs or offices

Single Point of Contact

- Amanda Burris – Account Manager

- Gina Grigsby – dedicated Relocation Coach



UNIVERSITY COMPLIANCE SERVICES

AT WORK HELPING UT DO THE RIGHT THING

JANE SHAUGHNESS
TRAINING COORDINATOR



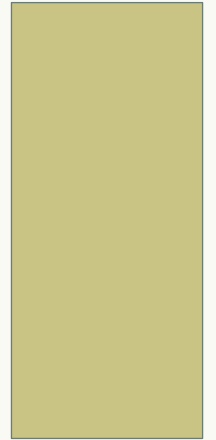
Employee Compliance Guide

Quarterly Report



BENEFITS UPDATE

VILMA L. SANTOS
HRS COORDINATOR




FINANCIAL PLANNING EXPO

- **SAVE THE DATES!!**
 - Tuesday, March 22: retirement program provider booths and presentations
 - Thursday, March 24:
 - Teacher Retirement System
 - Medicare
 - Retiring from UT Austin
 - Social Security Administration

FINANCIAL PLANNING EXPO


- Events will take place in the Applied Computational Engineering & Sciences Bldg. (A.C.E.S.) – located on the corner of 24th and Speedway
- Emails and postings on the HRS Web site as well as the UT Austin KnowEvents




Will You Be Ready?

In this economy, I want to save as much money as I can. I wonder how I could adjust my budget to save more.

Financial Planning Expo
 March 22: 8:00 a.m. - 3 p.m.
 March 24: 8:00 a.m. - 5 p.m.
 A.C.E.S. Bldg Lobby

 Human Resource Services



Will You Be Ready?

My children are my first priority. Their education is a fundamental concern. Will I be able to afford it?

Financial Planning Expo
 March 22: 8:00 a.m. - 3 p.m.
 March 24: 8:00 a.m. - 5 p.m.
 A.C.E.S. Bldg Lobby

 Human Resource Services

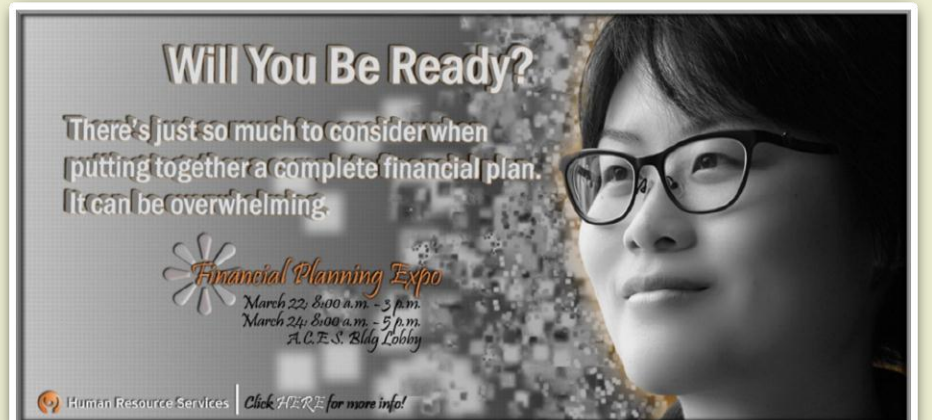


Will You Be Ready?

We feel comfortable with how we have saved for our retirement. Is there anything else we should know?

Financial Planning Expo
 March 22: 8:00 a.m. - 3 p.m.
 March 24: 8:00 a.m. - 5 p.m.
 A.C.E.S. Bldg Lobby


 Human Resource Services



Will You Be Ready?

There's just so much to consider when putting together a complete financial plan. It can be overwhelming.

Financial Planning Expo
 March 22: 8:00 a.m. - 3 p.m.
 March 24: 8:00 a.m. - 5 p.m.
 A.C.E.S. Bldg Lobby

 Human Resource Services | [Click HERE for more info!](#)

SUMMER INSURANCE

- Pre-Payment of Summer Insurance
 - Faculty, Teaching Assistants, Assistant Instructors
 - Pre-pay for insurance during the summer on June 1 paycheck
 - NEW: everyone will pre-pay
 - Graduate Research Assistants – do not pre-pay
 - Email Notifications

RETIREMENT

- May 31 retirees
 - Attend Retiring from UT Austin
 - Every 2nd Wednesday of each month, 1PM - 3PM
 - Register on TXClass, PN 400
 - March 9, 2011
 - April 13, 2011
 - April 29, 2011 – 10AM to 12 Noon
 - May 11, 2011
 - June 8, 2011

NATIONAL STUDENT EMPLOYMENT WEEK

AMY GREENSPAN
STUDENT EMPLOYMENT COORDINATOR



UT AUSTIN 2010-2011 STUDENT EMPLOYEE OF THE YEAR



Brandon Okafor, Student Associate
Jackson School of Geosciences

NATIONAL STUDENT EMPLOYMENT WEEK

APRIL 10 – 16, 2011

- Designated annually by National Student Employment Association and celebrated at universities and colleges across the country
- UT Austin activities co-sponsored by Human Resource Services and the Division of Student Affairs

CELEBRATE YOUR STUDENT EMPLOYEES!

- Tips for Recognizing Student Employees
- Student Employee Certificate of Appreciation
- Available on HRS Student Employee web site:
<http://www.utexas.edu/hr/student/celebrate.html>



Tips for Recognizing Student Employees

Students make up an important and valuable part of the workforce at UT Austin. Acknowledging the contribution made by student employees encourages them and motivates them to do their best for the university.

Here are some suggestions for ways to let your student employees know how much their work is appreciated. Use them during National Student Employment Week (April 10 – 16, 2011) or any time!

- Prepare and distribute certificates of appreciation. Click here for a template you can use during National Student Employment Week.
- Decorate office doors or bulletin boards with posters expressing appreciation to your student workers and listing their names. You can include pictures and short bios to help staff get to know them better.
- Have a special gathering to honor your student employees. Ideas include a departmental open house, pizza party, potluck, sundae bar, sub sandwiches, popcorn machine, or a decorated cake.
- Take your student employees to eat at one of the on-campus dining facilities.
- Ask staff members to take turns bringing snacks for student employees each day of National Student Employment Week.
- Prepare "care packages" or "finals survival kits" to give to student workers, with popcorn, trail mix, fruit, pens, sticky notes, etc.
- Send handwritten or electronic thank-you notes to student employees, letting them know you value them. Or have staff sign a thank-you card for each student worker.
- Make "pat on the back" awards by tracing an outline of a hand on paper, making copies, and writing a personal note on each that tells why the student deserves a pat on the back.
- Create a fun special project for your student employees (e.g., theme decorations for the office).
- Present "Good Egg Awards." Buy plastic eggs, fill with goodies, and give out with "Good Egg Certificates" listing what the student did to deserve the award.
- Present awards for special categories (Best Computer Skills, Best Customer Service, Best Telephone Skills, etc.). To add some humor, you might use "white elephant" type items as trophies.
- Honor your student employees with a round of applause in your staff meeting.
- Take a few moments to say thank you!



THE UNIVERSITY OF TEXAS AT AUSTIN

NATIONAL STUDENT EMPLOYMENT WEEK

Certificate of Appreciation
Presented to

for your valuable contributions as a Student Employee at
THE UNIVERSITY OF TEXAS AT AUSTIN
2010-2011

SEE YOU NEXT TIME!

APRIL 13TH, 2011

